

## END OF YEAR REPORT FY\_\_\_\_

Wing: \_\_\_\_\_

Drug Demand Reduction Administrator: \_\_\_\_\_

Participating Authorized CAP Units:

---

---

---

---

Participating Non-Authorized CAP Units:

---

---

---

---

**Goal 1. To establish an active DDR program at each Air Force installation in the continental United States (CONUS).**

**Objectives:** 1. Establish a joint working relationship with active duty Air Force base drug demand reduction coordinators.

<u>Base</u>	<u>Program/Activity(s)</u>	<u>Cadets</u>	<u>Seniors</u>	<u>Others (who)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

2. Establish a joint working relationship with Air Force Reserve base drug demand reduction coordinators.

<u>Program/Activity(s)</u>	<u>Location</u>	<u>Cadets</u>	<u>Seniors</u>	<u>Others (who)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

3. Establish a joint working relationship with National Guard drug demand reduction administrators.

<u>Program/Activity(s)</u>	<u>Location</u>	<u>Cadets</u>	<u>Seniors</u>	<u>Others (who)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

4. Establish a joint working relationship with drug demand reduction personnel at active Army, Army Reserve bases/centers, and Army National Guard armories.

<u>Program/Activity(s)</u>	<u>Location</u>	<u>Cadets</u>	<u>Seniors</u>	<u>Others (who)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

5. Establish a joint working relationship with Navy and Navy Reserve drug demand reduction personnel at navel bases and Naval Reserve Centers.

<u>Program/Activity(s)</u>	<u>Location</u>	<u>Cadets</u>	<u>Seniors</u>	<u>Others (who)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

6. Establish a joint working relationship with Marine and Marine Reserve drug demand reduction personnel at navel bases and Naval Reserve Centers.

<u>Program/Activity(s)</u>	<u>Location</u>	<u>Cadets</u>	<u>Seniors</u>	<u>Others (who)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Goal 2. Establish drug demand reduction personnel throughout CAP.**

- Objectives:**
1. Has the wing had the same drug demand reduction administrator throughout the fiscal year? If not, please explain. \_\_\_\_\_  
\_\_\_\_\_
  2. Do the squadrons authorized to receive funding have drug demand reduction administrators in the squadrons to develop squadron programs?

<u>Installation</u>	<u>Squadron</u>	<u>Administrator(s)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Goal 3. Increase awareness of substance abuse issues and its impact on the individual and the mission.**

- Objectives:**
1. Did the wing participate in the CAP annual Red Ribbon Campaign or a local one? If not, please explain.

<u>Squadron(s)</u>	<u>Location</u>	<u>Cadets</u>	<u>Seniors</u>	<u>Others (who)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

2. Did the wing participate in any base-wide/community coalition building efforts that educate the members of our communities? If no, please explain.

<u>Wing/Squadron(s)</u>	<u>Location</u>	<u>Cadets</u>	<u>Seniors</u>	<u>Others (who)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

3. Did the wing conduct annual DDR briefings at cadet activities such as encampment, conferences, demand reduction days etc? If no, please explain.

<u>Wing/Squadron(s)</u>	<u>Location</u>	<u>Cadets</u>	<u>Seniors</u>	<u>Others (who)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

4. Did all squadrons receive literature/information requested and the DDR video tape? If no, please explain.

---

---

---

---

**Goal 4. Establish the Middle School Initiative (MSI) in middle schools around Air Force installations.**

- Objectives:** 1. Target dependents of Air Force, Air Force Reserve, and National Guard members.

<u>Squadron</u>	<u>School</u>	<u>Name of Dependent</u>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

2. Document improvement in attendance, grade performance, deportment and impact upon school.

---

---

---

---

**Goal 5. Financial Management** – Establish a long-term spending plan that incorporates all eligible squadrons and financial sources that work toward the goals and objectives of the DDR program.

- Objectives:** 1. Does the wing establish an annual DDR financial plan and spend plan?

Goal: 

---

Objective: 

---

Objective: 

---

Objective: 

---

Goals: 

---

Objective: 

---

Objective: 

---

Goals: 

---

Objective: 

---

---

2. Does the wing or squadrons have the funding to participate in DDR Initiatives program and recognize it is a reimbursement type program?

---

---

---

3. Does the wing or squadrons provide matching funds under the DDR Initiatives program?

---

---

---

4. Does the wing or squadrons solicit matching funds or grant monies for the DDR program.

---

---

---

**Goal 6. Process measures** – Assessment of the wing DDR program is crucial to sustain funding. Establishing plans and assessing programs that validate program success through measurable objectives is the now the standard. Future funding will be based upon program success.

**Objectives:** 1. Has the wing developed its own strategic long-term plan?

---

---

---

2. Do the annual DDR Initiatives program funding requests reflect the strategic long-term plan?

---

---

---

3. Does the wing have DDR goals? Please list them.

---

---

---

---

---

4. What are the measurable objectives within each goal? You may forward the wing goals and objectives in instead of answering the last two questions.

---

---

---

---

---

5. Is the wing in compliance with the spending requirement percentages around active Air Force bases?

---

---

---

---

---

**Local Programs:** Please list the activities, program descriptions, number of participants and program results for wing and squadron programs. These should reflect any programs on the DDR Initiative application no covered previously.

<u>Activity</u>	<u>Number of Participants</u>
-----------------	-------------------------------

<hr/>	<hr/>
-------	-------

Program Description and Results:

---

---

---

---

<u>Activity</u>	<u>Number of Participants</u>
-----------------	-------------------------------

<hr/>	<hr/>
-------	-------

Program Description and Results:

---

---

---

---